

# Podcasting

**What do you  
have to say?**



Come with an open mind.  
Leave with a podcast of your own.

Taught by Mary Wiseman, Distance Learning : [mwiseman@collaborative.org](mailto:mwiseman@collaborative.org)

Learn how-to  
broadcast your  
ideas &  
understand why  
it is important  
you do.

Tues, August 10, 2 -4 pm  
Wed, August 18, 2 -4 pm  
Conference Room A

# Podcasting

What do you  
have to say?

## Our Agenda:

### Introductions:

- Who is Mary?
- Who are you are & which department are you with?

### Background of Podcasts and Podcasting:

#### What do we know about Podcasts?:

- What we know about podcasts?
- What questions we have about podcasts?
- What more about podcasts we would like to know?

#### Slide Show presentation including:

- What podcasts are?
- How they are used?
- Why use podcasts?
- Who listens to podcasts?
- Where podcasts are found?

### Creating Podcasts:

#### 4 Phases of Podcast Creation:

1. Preproduction
2. Recording
3. Post Production
4. Publishing

#### Hands-on:

We are going to make a podcast.

### Closure & Questions:

#### Other:

Links will be emailed to you.

#### Any other questions:

Email Mary Wiseman, Distance Learning [mwiseman@collaborative.org](mailto:mwiseman@collaborative.org)



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## Why use podcasts:

- Auditory learners
- Flexibility & Mobility
- Learning beyond the classroom

## Podcasts in the classroom: F2F & Online

- Introductions, conduct interviews
- Record classroom curriculum
- Weekly classroom news broadcasts
- Document field trips-think mobile smart phones with recording apps
- Record individualized learning plans
- Study aids & review content
- Book reviews

## 4 Phases of Podcast Creation:

1. Preproduction
2. Recording
3. Post Production
4. Publishing

### Preproduction:

- What will you do with your podcast?
- Naming conventions: GothamCast 001.mp3

### Recording:

- Recording software installation
- Configure your sound & audio

### Post Production:

- Simple to fancy

### Publishing:

- How will you distribute your podcast?

## Notes:



# Podcasting

What do you  
have to say?

## Preparing podcasting tools:

- Refer to the handouts
- Have patience, this process can take a little time

## Ready to record: what would you like to say?

- Use the Notes area to draft a script

## Publish:

- Group Screencast host:
- Navigate to [www.screencast.com](http://www.screencast.com)
- User email: [mwiseman@papergems.com](mailto:mwiseman@papergems.com)
- Password: 97hawley
- Later you may desire to create your own account at Screencast. Follow the instructions attached here.

Do you know of at least 1 opportunity where you can use a podcast?

Do you feel comfortable in your ability to produce a podcast?

## Any other questions?

Contact:

**Mary Wiseman**

[mwiseman@collaborative.org](mailto:mwiseman@collaborative.org)

ext 125

**OR**

**Technology Support**

[support@collaborative.org](mailto:support@collaborative.org)

Notes:



**Evaluation of Podcasting Workshop:  
Your Name is Optional?**

**Name one thing you learned:** you are welcome to include more than one thing

**List one question you still might have?**

**Additional Comments:** anything else you would like to share?

